



Join Us in Becoming the Healthiest Community in Australia

Annual Report 2018 - 2019





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Online version

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Letter of compliance to the Minister for Health

4 September 2019

The Honourable Steven Miles MP
Minister for Health and Minister for Ambulance Services
GPO Box 48
BRISBANE, QLD 4001

Dear Minister,

I am pleased to submit for presentation to the Parliament the Annual Report 2018-2019 and financial statements for the Ipswich Hospital Foundation.

I certify that this Annual Report complies with:

- the prescribed requirements of the *Financial Accountability Act 2009* and the *Financial and Performance Management Standard 2009*, and
- the detailed requirements set out in the *Annual report requirements for Queensland Government agencies*.

A checklist outlining the annual reporting requirements can be found at page 27-28 of this annual report.

Sincerely,

A handwritten signature in black ink, appearing to be 'NH' with a stylized flourish.

Neil Harding
Chairperson

About the Foundation

The Mission of the Ipswich Hospital Foundation remains *Becoming the healthiest community in Australia* through its support of West Moreton Health (West Moreton Hospital and Health Service).

Who we are

The Ipswich Hospital Foundation (IHF) is an organisation established by Queensland Statute. Statutory bodies are established to carry out functions which a Government considers may be more effectively performed outside a traditional Department structure. Statutory bodies allow a certain level of independence from Government but Government remains responsible to ensure taxpayer's funds expended in the operations of statutory bodies are spent in the most efficient and effective manner. IHF is a community-based, non-profit, and non-sectarian Foundation with Charitable Status as a Health Promotion Charity.

What we do

The overarching purpose of the IHF is to support West Moreton Health and promote better health and health-care within the Communities served by the Hospital and Health Service. Our high-value initiatives include the following;

- Ipswich Hospital Volunteer Service
- Funding Lifesaving medical equipment
- Funding Research innovation and support
- Education, training and scholarships for West Moreton Health Staff
- Financing and delivering Improved hospital facilities and patient services



History

IHF was established on the 12th of September 1997 under the *Hospitals Foundations Amendment Regulation (no. 2) in 1997* (Subordinate Legislation 1997 No. 298) and has committed significant funding and in-kind support for West Moreton public hospitals and health services care in that time.

Alignment with government's objectives for the community

Delivery quality frontline services and building safe, caring and connected communities is achieved by:

- Improving the experience and comfort of patients through area beautification projects,
- Coordinating an 80 strong Hospital Volunteer Team,
- Funding vital equipment,
- Supporting clinical staff development and innovation,
- Delivering educational health information to the community (Healthy Living Magazine and Kids Kitchen Project pg 22) and,
- Affording access to physical activity programs (Fit4Life Fitness Activities pg 19).

The IHF operates under the provisions of the *Hospitals Foundations Act 1982* (from 1 July 2018 the *Hospital Foundations Act 2018*).

The IHF Strategic Plan incorporates the vision, purpose and scope of the Foundation. This Annual Report closely aligns with the Strategic Plan.

| Corporate Plan 2016-2020 (Revised 2017) | |
|---|---|
| Our vision | Becoming the Healthiest Community in Australia. |
| Our purpose | Supporting the community's health services and promoting healthy lifestyles in order to improve the health of the community. |
| Our community | Our community encompasses the West Moreton Health area that services the City of Ipswich and the Councils of Somerset, Scenic Rim and Lockyer Valley. |
| Our values | Commitment to ensuring better healthcare outcomes for our community. |

Year in Summary

The 2018-2019 year represented a year of consolidation for the IHF. Challenges in IHFs commercial car park operating space meant a huge change in 'business as usual' for the IHF staff and volunteers. A new, upgrade in technology and capability parking system sourced from international provider SKIDATA was installed in January 2019. The transition from the previous car park capability meant huge commitment in planning and execution.

Ensuring the smooth operation of our commercial operations (car parking) meant IHF could continue to strive to better health with health partner West Moreton Health and the community with a focus on addressing the health challenges unique to our region.

In addition to the patient-transport provision for West Moreton initiated in 17-18, IHF Volunteers now champion a staff transport initiative "Cars 4 Care" which exists to ease the pressure on health service car parks. Over 840 hours have been committed since the program commenced in January 2018.

IHF celebrated its valuable community and commercial partnerships to enable the continuance of a healthy events calendar. Healthy Events Tuffkidz Triathlon, Bike4Life Cycling Education, Ipswich 100 Bike Ride presented by Recruitment 24/7, Ride On Celebration of Cycling, Ipswich Hospital Foundation Park2Park presented by University of Southern Qld and the Health for Life Festival provided opportunity and motivation for the community to step to better health.



Chief Executive Officer Report

Noting the CEO transition occurred in July 2019 the CEO Report will be encompassed by the Board Chair Report.

Chairmans Report

The IHF staff and volunteers should be acknowledged for their commitment to change and efforts above the call of duty in the 2018-2019 year. Expenditure was reduced to accommodate for the purchase of a new parking system and commitment to new business and change was required to see through the new system acquisition and transition. The efforts required over time work and a willingness to embrace the new state of being.

A special mention should go to the standing CEO of the time Phillip Bell whose commitment to the procurement of a car parking system which would see safe, technologically advanced and profitable car park ability for the IHF into the future.

The year of consolidation that ensued following the procurement will ensure the IHF is standing on a solid financial base moving forward.

In previous years IHF enjoyed the ability to commit significant financial support to West Moreton Health. Funding was still afforded to the health service in fact a broad cross-section of areas including Pharmacy, Palliative Care, Oncology, The Park Centre for Mental Health and more.

In the forthcoming year, IHF is optimistic about its ability to advance its mission and expand into the West Moreton region affecting health and wellbeing positively. Special thanks and acknowledgement should be afforded to benefactors, volunteers, staff and supporters including IHF board members who serve on a voluntary basis showing great commitment and involvement throughout the year.

Operating Environment

The Ipswich region is the fastest growing region in Queensland, with its population expected to more than double in the next 20 years. This is predicted to take the population from the current 280,000 to 399,000 by 2026, and to 593,000 by 2036, making our region larger than the Sunshine Coast and the Australian Capital Territory.

In addition to this rapid population growth, Ipswich's health system is facing increased pressure from the poor health of its community. Ipswich has previously ranked 83rd of the 87 regions in Australia for heart-related hospital admissions, only behind Darwin and outback regions of the Northern Territory and Queensland. Compounding the challenge, the Region maintains a relatively high representation of levels of obesity and smoking, and a lower life expectancy of residents than the rest of Queensland.

IHF is committed to addressing these challenges through a range of healthy events and preventative health and wellbeing programs. These programs are delivered by qualified health and wellness Professionals and are targeted uniquely to address regional health challenges. Together with fundraising for medical equipment, health research, services and infrastructure to aid patient comfort, these initiatives are making a positive difference in transforming the Region towards its goal of becoming the healthiest community in Australia.

Strategic Risks Opportunities and Threats

The most significant of IHF partnerships maintained within the health community is the partnership between the WMH and IHF. IHF is fortunate to work together with the staff of WMH in their care for and treatment of patients, to support them in a range of services and support initiatives. These include providing funding and support for professional development, health research, staff recognition and support, volunteer assistance and facilities. In addition to fundraising, IHF manages and maintains three (3) car parking facilities for the benefit of WMH and the successful management of these facilities is directly correlated to the provision of support services to WMH. IHF and WMH have worked together in 2018-19 to align strategies, agree upon priorities (Health research and Digital health services), and plan a future where IHF is responding together with WMH to meet the emerging health challenges of the future. As WMH grows and changes to meet the health demands of the region, IHF will be responding also, by providing enhanced support to staff, patients and the health of the community.

Alignment with Department of Health objectives

The IHF operates pursuant to the *Hospitals Foundations Act 1982* and the Hospitals Foundations Regulation 2005.

1. Supporting Queenslanders to be healthier:

promoting and protecting the health of Queenslanders

2. Enabling safe, quality services:

delivering and enabling safe, clinically effective, high quality health services

3. High performance:

responsive, dynamic and accountable management of the department, and of funding and service performance

4. Equitable health outcomes:

improving health outcomes through better access to services for Queenslanders

5. Dynamic policy leadership:

drive service improvement and innovation through a collaborative policy cycle

6. Broad engagement with partners:

harnessing the skill and knowledge of our partners

7. Engaged and productive workforce:

foster a culture that is vibrant, innovative and collaborative

Members of the Ipswich Hospital Foundation for the year 2018-2019

IHF is administered by a volunteer board appointed by the Governor in Council on recommendation of the Minister for Health. Board members represent health or medical sectors or are community members and leaders and are all acutely aware of the unique health challenges faced by the region. Nominated members are selected to cover a wide range of skills and required capabilities for the successful governance of the IHF. IHF board members are not remunerated. The total number of meetings held was eleven (11). The Chair of the WMH Board is appointed as the ex-officio representative of WMH. In addition to formal board meetings, chairs of the WMH and IHF meet separately to agree upon priorities for the IHF.

| Name | Term of Office | Eligible to attend | Attended |
|---|---|--------------------|--|
| Neil Harding - Chairperson | Term started 20 th October 2017 Term expires 30 th September 2020 | 11 | 11 |
| Pamela Lane - Board Member | Term started 11 th February 2016 Term expires 30 th September 2018 | 3 | 2 |
| Dr Robert McGregor - Board Member | Term started 14 th December 2018 Term expires 30 th September 2022 | 11 | 11 |
| Dr Louise McLoughlin - Deputy Chairperson | Term started 20 th October 2017 Term expires 30 th September 2020 Resigned 07 th June 2019 | 11 | 7 |
| Kevin Murray - Board Member | Term started 14 th December 2018 Term expires 30 th September 2022 Resigned 21 st January 2019 | 11 | 4 |
| Dr Amy Mullens - Board Member | Term started 20 th October 2017 Term expires 30 th September 2020 Resigned 13 th May 2019 | 11 | 7 |
| Dr Kaye Basford - Deputy Chairperson | Term started 20 th October 2017 Term expires 30 th September 2020 | 11 | 8 |
| Andrew Spark - Board Member | Term started 14 th December 2018 Term expires 30 th September 2022 | 8 | 8 |
| Lana Carter - Board Member | Term started 14 th December 2018 Term expires 30 th September 2022 | 8 | 7 |
| Michael Willis - WMH Board Chair | | 11 | Chairs of WMH and IHF meet separately to agree upon priorities |

Personnel of the IHF for the year 2018-2019

The team was led by the Chief Executive Officer, Phillip Bell who resigned in April 2019. Mr Bell was responsible for the day-to-day operations of the Foundation, ensuring operations and functions are conducted in accordance with the Financial Management Practice Manual and Operations Manual; and for implementing the longer-term plans as directed by the Board Members. Mr Bell also led stakeholder engagement and business development. The Full-Time Equivalent (FTE) number of employees of the Foundation is 8.5.

At time of publication, the incoming Ipswich Hospital Foundation CEO James Sturges had begun employment with Ipswich Hospital Foundation. James' tenure with IHF commenced on 15 July 2019.

Assisting the Chief Executive Officer is:

Full-time employees:

- Ashton Greaves, Events Coordinator - Healthy Events & Fit 4 Life activities
- Mel Pridmore, Operations and Logistics
- Chelsea Rees, Media and Communications Officer
- Deryn Stieler, Car Park Cleaner and Maintenance (Position made redundant October 2018)

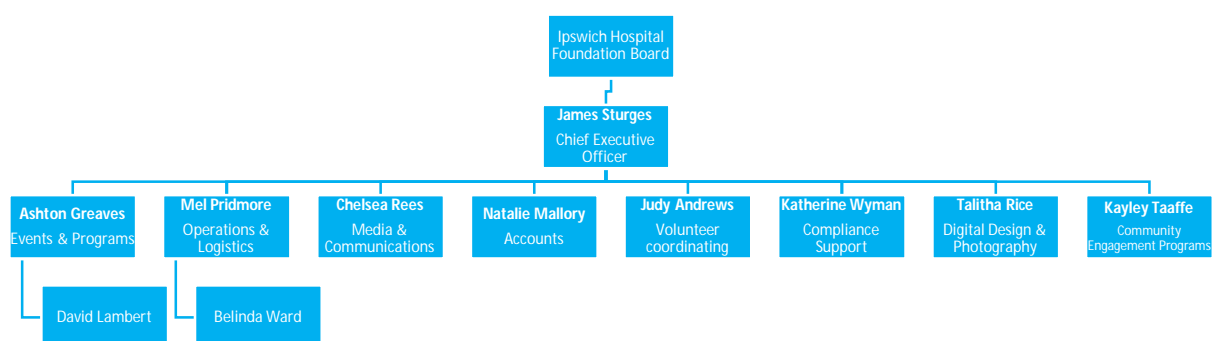
And four part-time employees:

- Judy Andrews, Volunteer and Hospital Projects Manager
- Belinda Ward, Car Park Cleaner
- Katherine Wyman, Executive Assistant and ICT Coordinator
- Natalie Mallory, Administration Assistant

Casual employees, as required:

- Talitha Rice, Graphic Designer and Photographer
- Kayley Taaffe, Community Engagement Officer
- Kirsty Harris, Group Trainer (Resigned December 2018)
- David Lambert, Group Trainer
- Theresa Stafford, Group Trainer (Resigned April 2019)

Organisational Structure



Workforce planning, retention, and performance

The IHF has a stable and capable workforce and maintains a multidisciplinary approach to its operations. The Foundation encourages cross skilling and skill sharing. Performance Management reviews are conducted twice yearly and staff turnover remains relatively low among all roles including core roles and volunteers in specialised areas. Investment in staff training and welfare is consistent with recent prior years and training has been focused upon staff and client safety (including first-aid and CPR) as a priority.

Due to the nature of the work (after hour and weekend commitments), work hours are flexible but are reported accurately on a fortnightly basis. The “permanent separation rate” is defined as the percentage of staff who separate from the workforce as a percentage of total permanent and contract staff. During the period 2.14 FTE separated from the workforce resulting in a separation rate of approximately 22.4%. Please note the total personnel count is 14 of which the majority are not fulltime.

Early retirement, redundancy and retrenchment

During the 2018-19 period, one staffer was subject to redundancy.

Risk Management and Financial Oversight

The Risk, Management and Administration oversight is conducted by Mr. Neil Harding, Chair and Chartered Accountant; and Mr. Kevin Murray, Member and local Solicitor (resigned January 2019). They have the responsibility to conduct appraisals and oversee financial functions for the IHF. A financial review is completed monthly by the entire board and other aspects are examined on a rotating basis so that annually all aspects are reviewed in accordance with the IHF Financial Management Practice Manual.

Code of Conduct and Ethics

The revised Code of Conduct implemented in February 2018 applies to all members, employees and volunteers and aligns with the *Public Sector Ethics Act 1994*. In summary it states:

The IHF founded upon sound, ethical principles which are derived from the *Public Sector Ethics Act 1994*.

These principles are as follows;

- Integrity and Impartiality
- Promoting the public good
- Commitment to the system of Government
- Accountability and transparency

Ipswich Hospital Foundation is reliant upon the ethical service of board members, employees and Volunteers to achieve its mission. Fiduciary duties owed by board members and employees of IHF arise from statute, common law and equity. The main duties are:

- to act in good faith (acting in the best interests of IHF as a whole and exercising powers conferred for a proper purpose);
- to retain discretion and avoid conflicts of interests of duty;
- not to misuse position or information; and
- to exercise reasonable care, skill and diligence.

All staff members and volunteers are provided with a copy of the IHF's code of conduct upon commencement of work/volunteering. A staff member is appointed to induct new staff in the code of conduct and assess proficiency prior to the staff member/volunteer commencing official duties. There were no known breaches of the code during the reporting period. The code of conduct is reviewed annually.



A year in review

Healthy events

On Sunday 29th July 2018 the IHF Park2Park presented by University of Southern Qld was off and running for the 14th time. Offering a Half Marathon, Half Marathon Relay, 10KM, 5KM Run, 5KM Walk, Family Challenge and Mascot Marathon the Park2Park had an event for everyone! 1967 people ‘ran Ipswich!’ walking or running their way to better health whilst raising \$15,754 for West Moreton Health. Other major healthy events included “Ipswich 100” Bike ride, ‘Recruitment 24/7’ “Ride On” Bike Week and the Health Community Race Day including the “One Mile Gift” athletic sprint race which encouraged people to participate in more physical activities and raised funds to be directed towards the WMH.

Harnessing the community for health

In 2018-19, IHF volunteers delivered 19,686 hours of support to the health of the Region including 17,101 hours within West Moreton Health facilities. Ipswich Hospital Foundation volunteers provided patient, staff, carer and community support within the Esk, Gatton and Ipswich Hospitals in addition to providing support for clinical services; BreastScreen, Special Care Nursery, Palliative Care, Theatre, administrative support, Museum, training, Rehabilitation and Reception.

Ipswich Hospital Foundation Volunteers provide an invaluable contribution to the fabric of the West Moreton Health Community and Ipswich Hospital Foundation. In addition to volunteers within clinical and hospital services, Ipswich Hospital Foundation Volunteers also contribute to the safe and successful running of the extensive calendar of healthy events and activities delivered by the Foundation. 359 community volunteers contributed to 2585 hours of volunteering. This is made up of IHF Park2Park presented by University of Southern Qld, Ipswich Show Grounds Caravan Park Management, Ipswich Show, Cars4Care, Kids Kitchen, Christmas Gift Wrapping, Christmas lights run and other office volunteering such as work experience which is usually undertaken by local catholic high school, St Mary’s and the University of Queensland.

Ipswich Hospital Foundation volunteers bring good health messages, energy, positivity, goodwill and support to the entire Community and in 2018-19 delivered outstanding outcomes for the West Moreton Region.

Sun Protection

The Sun Protection4Health program continued to provide the community with free sunscreen to the tune of 580L of sunscreen distributed to schools and outdoor events and sun-support through the provision of the Sunscreen dispensing stands and table top holders. The provision of sunscreen has carriage through the Community Event Supplies program in branded sunscreen trailers, which featured throughout the year at fun runs, school swimming carnivals and cycling events.



Fit4Life fitness activities

IHF Fit4Life Fitness Activities continued in popularity this year with an increase in participation by 2313. Ipswich Hospital Foundation's investment was down slightly by \$4152 which was due to some changes made to the program in February 2019. Overall engagement in the programs was high and this only continues to contribute positively to the health of the Ipswich and West Moreton Community.

Community event supplies

The "Community Event Supplies" (CES) continued to be a valuable community resource in 2018/19 supporting over 60 community organisations and events for a nominal fee. In 2018/19 the CES had more resources available for the community, thanks in part to the donation of equipment received in 2017/18 and the increased revenue generated which allowed the purchase of additional much sought after equipment. This increase in resources allowed IHF to support more community organisations at the same time and reduced the number of bookings that had to be turned away due to limited stock. The CES continues to be highly popular among clubs, schools and other community organisations and is helping to increase the number and improve the safety of healthy events across the region. The equipment is critical in supporting local community and fitness events, with organisations such as other not-for-profits, Local Councils and schools depending on access to practical equipment, such as marquees and tables, as well as technical and purpose-built equipment including timing clocks, podiums and finish-line gantry.

Kid's Kitchen

In 2018/19 the IHF Kid's Kitchen continued to grow and develop, reaching 54 children in the West Moreton region across the four classes, including an advanced pilot class to further develop and refine the children's cooking and nutrition skills. The Kid's Kitchen program has grown into a well-known and praised program throughout the community with classes often filling up a term in advance. The program welcomed children from a variety of backgrounds and social circumstances and provided all participants with a snack and a meal to have in class or take home. The program was greatly supported in 2018/19 by the 87.5 volunteer hours that were put into the classes throughout the year. Interest in the program is continuing to grow throughout the region.



Sunshine Circle Children's Ward

Support for the Sunshine Circle Children's Ward (Ipswich Hospital Children's Ward) continued in 2018-19 with a special focus on harnessing community organisations and local business.

The patient experience was a large focus with special visits from Young Veterans Association assistance dog, Bunnings Easter Bunny and local school Girls Grammar prep group. These valuable partnerships present great value for IHF and our strong partnership with the staff of the Children's Ward.

An IHF Volunteer is committed to the ward once a week to assist with patient entertainment, reading, learning and running an inventory on patient entertainment items.

The Woolworths Wall Token Campaign greatly assisted contributions to the ward and IHF is proud to align with the Children's Hospital Foundation each year to assist in the coordination of the wish list and promotion.

Bike4Life Cycling Education

In 2018/19 IHF partnered with Sekisui House to launch the Bike4Life Program in Ecco Ripley. Bike4Life is a school holiday program run across two days targeted at primary school aged children. The program is split into two components, the first giving children confidence in riding a bike, basic skills such as turning and braking and supporting and encouraging children who are on training wheels to transition off them. The second component targets bike safety and safety riding around the community. It aims to increase children's awareness of their surroundings and knowledge to be safe while riding, including the use of indicating while riding and safe distances to keep from other vehicles.

We had 53 children registered for the Bike4Life programs in 2018/19 which we expect will grow significantly next year when the program is delivered during more school holidays. The Bike4Life program was assisted by 12 volunteers in 2018/19 who helped with setting up and packing down the equipment and assisted the children go through some activities. The parents of the children who attended the program would all recommend it to others and are looking forward to potentially more programs run across the region.

The parents and children thoroughly enjoyed the program and the practical skills it taught the children that many parents had not considered before. The Bike4Life program is supported by Sekisui House and 99 Bikes Ipswich and utilises children's helmets and bicycles donated to IHF from Yellow Jersey.

Our supporters

Major Supporters

University of Southern Qld
Galeforce Running Squad
Bendigo Bank
Catalyst Church of Ipswich
Ipswich Turf Club
TAFE Queensland South West
West Moreton Health
Ipswich Girls Grammar School
Recruitment 24/7
Woolworths
Laing O'Rourke
New Hope Group
Eye in the Sky Drones
Ipswich Show Society
Children's Hospital Foundation
Commonwealth Bank
Queensland Government
St Andrew's Private Hospital Ipswich
Walker Pender Group
Ipswich City Council
Galeforce Running Squad

Dewdrop Springs
Ipswich Grammar School
Brooks
Postrace

Community Groups

Rotary Club of Ipswich
Ipswich Hospice Care
'Switch On'
Rotary Club of North Ipswich
Ipswich Men's Shed
Moggill Mt Crosby Lions
Australia Breastfeeding Association
Ipswich & District Athletics Club
Queensland Athletics League
Ipswich BMX Club
Ipswich Cycling Club
Queensland Penny Farthing and Historical
Cycle Club
Brisbane Valley Rail Trail Users
Association Inc
Friends of Brisbane Valley Rail Trail Inc



Strategic objectives and performance indicators

Promoting Healthier Lifestyles and Increasing Physical Activity

Individuals assume more responsibility for those aspects of their own health care that they control and direct. The Ipswich Hospital Foundation provides programs and activities that help motivate and provide opportunity.

| Corporate objectives | Key performance indicators | Corporate strategies |
|---|--|--|
| Reduce rates of chronic disease in the community by investing in health awareness and prevention campaigns | | |
| Fit 4 Life - Get Active | | |
| Provide motivation and offer opportunities for a healthier lifestyle | <ol style="list-style-type: none"> 1. 50 % increased number of people who put together at least 30 minutes of moderate physical activity most days of the week 2. 25% increase in number of people participating and benefitting from healthy events offered. 3. 50% increased number of community healthy events offered that meet safety standards. 4. 25% increased usage of sunscreen with a reduced number of skin cancers. | <ul style="list-style-type: none"> • Offer and increase the number of low-cost or free fitness activities throughout the week. • Develop and promote a membership club with simple on-line direct debit mechanism for registration and payment. • Promote the Get Active message at various community opportunities. • Engage WMH staff in fitness activities. • Offer a healthy events every quarter, especially ones with wide appeal. • We will further develop the Community Event Supplies program offering free materials for healthy events in the community. • Provide free sunscreen for outdoor events and activities with accurate supportive information. |

MILESTONES

- ✓ The Fit4Life activities continue to be recognised in the community as offering affordable and quality physical training opportunities and are continuing to grow.
- ✓ IHF Fit4Life exhibits continued success with weekly attendance at 520 participants
- ✓ The Ipswich Hospital Foundation Park2Park has truly become an iconic event attracting approximately 1800 participants and 1000 spectators and supporters annually.
- ✓ The IHF Park2Park presented by University of Southern Qld was successful in securing grant funding for through the Ipswich City Council Sport and Recreation Department for assistance in running the Park2Park
- ✓ The second annual Tuffkidz Duathlon was held in partnership with the Ipswich City Rotary Club in March, this was extremely success especially given how hot the Ipswich climate was at this time. The annual TuffKidz Triathlon will be held in November 2019.
- ✓ More than 580L of sunscreen was distributed to schools and outdoor events and sun-support through the provision of the Sunscreen dispensing stands and tabletop holders
- ✓ In 2018/19 the CES had more resources available for the community, thanks in part to the donation of equipment received in 2017/18 and the increased revenue generated which allowed the purchase of additional much sought-after equipment.

Improving Physical Activity Highlights

Fit4Life Fitness Activities

The Fit4Life Fitness Activities had another successful year offering 1195 opportunities for members of the community to participate in low cost fitness activities. This year saw some change to the classes including the introduction of a loyalty card to reward casual class attendance (every sixth class is free). This also coincided with a \$2 price rise for casual attendance (now \$7 per class). The membership is now \$21 per fortnight (previously \$15) and members are now eligible for platinum membership status once they have held their membership for six months.

A partnership was formed with the Department of Housing whereby 400 class cards were purchased to provide a complimentary opportunity to community members to attend the classes. These cards are distributed by the department as they see fit.

In the 2018/2019 financial year Ipswich Hospital Foundation invested \$30,055 to the health and fitness of the West Moreton community through these subsidised fitness activities.

Aside from the known health benefits of physical activity, 61.97% of participants of the IHF Fit4Life program reported noticeable to significantly noticeable improvements to their quality of life. Participants also reported improvements to their motivation, mental health, body changes and increased energy. Being a part of the IHF Fit4Life Fitness Activities has also encouraged participants to participate in fun runs or similar events.



Testimonials:

“The IHF Fit4Life fitness activities are perfect, low cost and community minded. I will continue to support this initiative for years to come.”



Ride On – Celebration of Cycling

Riding off the success of the 2018 Ride On- Celebration of Cycling events Ipswich Hospital Foundation along with Moggill Mt Crosby Lions, Ipswich Cycling Club and the Ipswich City Rotary Club. presented the 2019 Recruitment 24/7 *Ride On – Celebration of Cycling Week*.

Recruitment 24/7 *Ride On* offered four exciting cycling events for bike enthusiasts to cycling professionals, and the whole family to enjoy over a week. The events included: Ipswich City Rotary Club TuffKidz Duathlon, Ipswich Cycling Club Hour of Information, Ipswich BMX Friday Fun night and the premier event of the week the Recruitment 24/7 Ipswich100 Bike Ride.

This year saw some challenges in terms of stakeholder commitments to the event, the week of events were scheduled almost a month earlier than the 2018 events, which is why the events on offer dramatically changed from the original 2017 concept.



\$5,900.00
income



\$1,505.18
expenses



\$4394.82
total funds
raised



Ipswich Hospital Foundation Park2Park

1,967 participants ran or walked their way to better health at the 14th annual Ipswich Hospital Foundation Park2Park presented by University of Southern Queensland on Sunday 29th July. Welcoming new and enhanced elements to position the event with some of the most professional fun runs in Queensland the Park2Park was named the 2018 Ipswich Turf Club Tourism/Community Event of the Year at the Ipswich Chamber of Commerce Business awards. Introducing finishers medals for all participants (Bringing the bling), an athlete's finish (Stadium Finish and Trackside Podium as well as GPS tracking technology (Tech-Fit) and an additional healthy variety of hospitality all formed an enhanced experience for participants at the 2018 IHF Park2Park presented by University of Southern Qld. The community spirit is strong at the Park2Park, engagement with local schools both in the capacity of participation and volunteering, local service clubs (Rotary, Lions, Men's Shed) volunteering their time to ensure participants make their way safely around the challenging course and also strong partnerships with Catalyst Church, Galeforce Running Squad, Bendigo Bank and Walker Pender ensure this community event is here to stay! Other major outcomes included:



1967
runners/
walkers



\$15,754
raised



851
volunteers
hours

Testimonials:

“I had friends visiting me from Townsville who very much enjoyed being part of this community event - and have mentioned that they may try and organise themselves to be able to attend again next year. Congratulations to the IHF team on a great event!”

“The volunteers were amazing! The people were very supportive on the day. The fruit and water offered after the race were amazing! The water stations were very well spaced out over the course with fantastic community spirit and cheering everyone on. I have fun a few big fun runs in Brisbane and u think this is the best race yet and an amazing price and a medal to go! Very happy!”



Increasing Health Knowledge

Accurate health information is essential for people to assume more responsibility for their own health.

| Corporate objectives | Key performance indicators | Corporate strategies |
|---|--|---|
| Reduce rates of chronic disease in the community by investing in health awareness and prevention campaigns | | |
| Fit 4 Life- Increase Health Knowledge | | |
| Promote a higher degree of health literacy | <ol style="list-style-type: none"> 1. Increased number of people who can accurately identify healthy behaviours. 2. Increased number of people who maintain dietary guidelines. 3. Increased number of people who can identify opportunities being offered for healthy lifestyle changes. | <ul style="list-style-type: none"> • Publish Healthy Living Ipswich focusing on better nutrition and increased physical activity • Expand number of info-stations • Up-to-date and powerful web-sites. • Effective use of social media • Email newsletters and notifications • Press releases and maintenance of media contacts |

MILESTONES

- ✓ IHF focussed its distribution of “*Healthy Living Ipswich*” Magazine through a Partnership with “*Ipswich Life*” Magazine. The publication continues to feature high-quality positive health and nutritional messages including features and contributions from local practitioners. The publication is now more directed to a targeted readership of 20,000.
- ✓ Diet, exercise and health checks and indicators were the key focus areas of the 2018 All Things Healthy (festival). With the support of WMH, St Andrew’s Private Hospital and USQ, the day attracted more than 500 participants to see live, healthy cooking and nutritional demonstrations as well as participate in interactive health checks.

Improving health knowledge highlights

The Kid’s Kitchen Program continued to grow in 2018/19 with most classes being oversubscribed to. Children continued to develop their cooking and nutrition skills

The program empowers children to make healthier food choices and feel confident assisting in the kitchen.

There were 54 children who benefitted from the program, including 16 who participated in a follow-on program which extended on the skills they learnt in the original course but expanded their knowledge and skills to include nutritional benefits and flavours of spices, more complex recipes and more in-depth nutrition knowledge.

The IHF Kid’s Kitchen is financially supported by the Commonwealth Bank Grassroots Grant which invests \$10,000 per year into the program for three years so that it can improve the health literacy and opportunities of Ipswich children.

Health Activities In The Community

Contributing to strengthening the health system, the delivery of frontline services through strong collaborative partnerships and research we will be contributing to our community 'Becoming the Healthiest in Australia'.

| Corporate objectives | Key performance indicators | Corporate strategies |
|--|--|--|
| Assist in the delivery of quality front line services and strengthening of the public health system through strong partnerships, collaboration with the wider community and research. | | |
| Health Activities in the Community | | |
| Contribute to strengthening the health system | <ol style="list-style-type: none"> 1. Assistance provided to the WMH as needed and feasible. 2. Have trained and competent volunteers to carry out assigned tasks 3. Better access and improvement of children's health services. 4. Provide quality and affordable car parking 5. Improved facilities, services and equipment. | <ul style="list-style-type: none"> • Continue strong collaboration with the WMH as per MOU. • Manage the volunteer program at Ipswich Hospital • Have the volunteer program engage more of the community and broaden its scope. • Continue and further enhance the Sunshine Circle for children's health. • Manage the car parking services for staff and clients at Ipswich Hospital and Health Plaza. • Augment patient and visitor waiting areas at Health Services. |
| Assist in the delivery of frontline services | <ol style="list-style-type: none"> 1. Documented improvement in health services for disadvantaged populations 2. Partnership outcomes that produce better health initiatives and results. | <ul style="list-style-type: none"> • We will continue to provide services of a Wig library and other support services for cancer sufferers. • Provide young people's health program in schools and/or community. • Investigate and initiate a program for rural populations. • Foster stronger partnership with professional organisations and WMH (Physiotherapy Networks; Social Workers; YMHFA; Mental Health trainers) education facilities; Sport and Rec organisations; local and state government entities. |
| Facilitate Health and Medical Research | <ol style="list-style-type: none"> 1. Research findings and publications in community health 2. Research conducted at WMHHS facilities 3. Support services offered to researchers. | <ul style="list-style-type: none"> • Continue partnership with QCMHR; EMRF and local universities • Participate and assist WMH Research Strategies and implementation. • Assist with administrative functions involving research. |

MILESTONES

- ✓ A strong partnership with the Youth Mental Health Team continued with a \$5000 commitment to presenting the 'Talkin' it up' youth mental health forum. Over 300 youth attended the forum held at University of Southern Qld Ipswich Campus. In 2019 the event is being held in a rural area (Lowood State Highschool).
- ✓ Support for the Sunshine Circle expanded into the realm of consumer, carer and medical staff engagement at a 'Superhero Day' to enhance the patient-centred care ideal. Healthy food, craft and garden supplies were purchased to act as talking points between the groups.

Health activity highlights

The 80 strong volunteer team managed by Ipswich Hospital Foundation has delivered over 19, 686 volunteer-hours to the support of the WMH.

IHF, under arrangements with WMH manages 3 car parks for patients, staff and the general public, providing facilities that are affordable, clean and safe. The facilities parking system was upgraded in January 2019.

IHF continues to fund and grow a wig library for cancer sufferers providing support to, and enhancing self-esteem of, approximately 100 patients undergoing intensive treatment in the WMH. A dedicated volunteer provides approximately 100 hours of support to the infrastructure and patients.

The Foundation continues to provide support to the QLD Centre for Mental Health Research by providing funding (through the Sunshine Coast ARAFMI Scholarship) to support a PhD Researcher.

Support for 'Sunshine Circle' (Ipswich Hospital Children's Ward) continued in 2018-2019 through partnerships. Attendance to the ward by community groups, aid-dogs, local businesses like Bunnings, improved the patient experience in for the Child-patients. Funding was awarded to enable learning and self-expression activities like craft and reading and the provision of 3 x iPads for the paediatric emergency space to use as distraction tools during IV cannulation procedures and the like with the goal of improving patient outcomes through positive emotion and pain distraction.

Child Health

"I would like to acknowledge the wonderful work of the Foundation in developing, supporting, maintaining, and advising, on the behavioural information sheets available on the Foundation website. These are potentially very useful files available to general practitioners, teachers and parents worded to be free of jargon and non-copyright. The Foundation has also supported and assisted in the well-attended and popular "Big Day Out" events that bring together Health, Education and non-government agencies involved in the day to day management of young people with behavioural and learning difficulties."

Dr Ian Shellshear, Paediatric Staff Specialist, West Moreton Health

Stroke Unit

"The Delta Therapy Dog funded by IHF has been an amazing addition to our ward for the patients and staff. IHF has funded two healthy breakfasts to promote Rehabilitation Week and Stroke Week. It goes a long way to enhancing our efforts in increasing awareness of Stroke and Stroke Support in West Moreton."

Rebecca Wilson, Stroke Support, West Moreton Health

Glossary of terms

IHF - Ipswich Hospital Foundation
CES – Community Event Supplies
USQ – University of Southern Queensland
MOU – Memorandum of Understanding
UQ – University of Queensland
QUT - Queensland University of Technology
WMH – West Moreton Health
ARAFMI - Association of Relatives and Friends of the Mentally Ill
YMHFA – Youth Mental Health First Aid
QCMHR – Queensland Centre for Mental Health Research
EMRF – Emergency Medicine Research Foundation

Privacy Policy, Information Systems, Right of Information and Record keeping Compliance Policy

The Ipswich Hospital Foundation's Privacy Policy, Information systems (including Right of Information) and record keeping compliance policy are in accordance with the Foundation's Financial Management Practice Manual. These reference guidelines of the State of Queensland (especially the *Right of Information Act 2009*, *Public Records Act 2002* and the *Information Privacy Act 2009*). The object of these Acts and the Ipswich Hospital Foundation's policies are to push information into the public domain and protect personal information.

Records are kept in accordance with the *Public Records Act 2002* and in accordance with principles contained in Information Standards 31, 40 and 41.

The Ipswich Hospital Foundation has its Privacy Policy is available on its website www.ihfoundation.org.au

There were no Right of Information requests received during the year.

Open data

There were no consultancies, overseas travel or requests for Queensland Language Services to report during this past year.

Financials

Audit

The Board conducts regular monthly financial reviews. The internal audit function for the Ipswich Hospital Foundation is conducted by the entire Board. All expenditure by the Foundation, including payroll, is reviewed by the Foundation Board and expenditure delegations are reinforced by computerised banking authorities which maintain appropriate separation of duties and financial controls to maintain accountability and transparency between the business and the Board.

The Queensland Auditor-General's audit exemption requirements have changed in 2017-18, which means that from 1 July 2018 onwards, Ipswich Hospital Foundation is required to be audited by the Auditor-General.

Summary of Financial Performance

The Ipswich Hospital Foundation reports an operating loss for the 2018-19 Financial Year of \$444,132. In 2018-19 the Foundation incurred a one-off loss of \$78,000 in relation to the discontinuance of a previous car park system. A further loss of \$203,801 in deferred car park income is recognised due to changes in operation policy during the financial year.

However, the IHF was still able to meet the strategic objectives as set out in Strategic Plan and explained (pg 17-23) delivering health benefit to the West Moreton community to the tune of \$187,906.

In particular, the following strategic points (as referenced to in the Financial Statements) were achieved: Strategic Point 1 Build Relationship, Strategic Point 4 Research. Strategic Point 5 Health and Wellbeing.

Many of these programs and projects are exemplified throughout this report – Fit4Life Fitness Activities (pg18), IHF Volunteer Program (pg23) and the support of the ARAFMI Scholarship (pg23). Detailed Statutory Financial Statements are contained in this report.

IHF is particularly proud of the Wig Library which has proven to be a low cost, high impact program for the benefit of cancer patients suffering hair loss.

Checklist for the Annual report requirements for the Ipswich Hospital Foundation

| Summary of requirement | | Basis for requirement | Annual report reference |
|---|--|--|-------------------------|
| Letter of compliance | <ul style="list-style-type: none"> A letter of compliance from the accountable officer or statutory body to the relevant Minister/s | ARRs – section 7 | 3 |
| Accessibility | <ul style="list-style-type: none"> Table of contents Glossary | ARRs – section 9.1 | 2,24 |
| | <ul style="list-style-type: none"> Public availability | ARRs – section 9.2 | 1 |
| | <ul style="list-style-type: none"> Interpreter service statement | Queensland Government Language Services Policy ARRs – section 9.3 | 1 |
| | <ul style="list-style-type: none"> Copyright notice | Copyright Act 1968 ARRs – section 9.4 | 1 |
| | <ul style="list-style-type: none"> Information Licensing | QGEA – Information Licensing ARRs – section 9.5 | 1 |
| General information | <ul style="list-style-type: none"> Introductory Information | ARRs – section 10.1 | 7 |
| | <ul style="list-style-type: none"> Machinery of Government changes | ARRs – section 10.2, 31 and 32 | N/A |
| | <ul style="list-style-type: none"> Agency role and main functions | ARRs – section 10.2 | 4 |
| | <ul style="list-style-type: none"> Operating environment | ARRs – section 10.3 | 7 |
| Non-financial performance | <ul style="list-style-type: none"> Government's objectives for the community | ARRs – section 11.1 | 5 |
| | <ul style="list-style-type: none"> Other whole-of-government plans / specific initiatives | ARRs – section 11.2 | 8 |
| | <ul style="list-style-type: none"> Agency objectives and performance indicators | ARRs – section 11.3 | 17-23 |
| | <ul style="list-style-type: none"> Agency service areas and service standards | ARRs – section 11.4 | 4-5 |
| Financial performance | <ul style="list-style-type: none"> Summary of financial performance | ARRs – section 12.1 | 29 |
| Governance – management and structure | <ul style="list-style-type: none"> Organisational structure | ARRs – section 13.1 | 8 |
| | <ul style="list-style-type: none"> Executive management | ARRs – section 13.2 | 10 |
| | <ul style="list-style-type: none"> Government bodies (statutory bodies and other entities) | ARRs – section 13.3 | 11-12 |
| | <ul style="list-style-type: none"> <i>Public Sector Ethics Act 1994</i> | <i>Public Sector Ethics Act 1994</i> ARRs – section 13.4 | 12 |
| | <ul style="list-style-type: none"> Queensland public service values | ARRs – section 13.5 | 12 |
| Governance – risk management and accountability | <ul style="list-style-type: none"> Risk management | ARRs – section 14.1 | 11 |
| | <ul style="list-style-type: none"> Audit committee | ARRs – section 14.2 | 25 |
| | <ul style="list-style-type: none"> Internal audit | ARRs – section 14.3 | 25 |

| Summary of requirement | | Basis for requirement | Annual report reference |
|------------------------------|---|--|---|
| | • External scrutiny | ARRs – section 14.4 | 25 |
| | • Information systems and recordkeeping | ARRs – section 14.5 | 24 |
| Governance – human resources | • Strategic workforce planning and performance | ARRs – section 15.1 | 10-11 |
| | • Early retirement, redundancy and retrenchment | Directive No.04/18 <i>Early Retirement, Redundancy and Retrenchment</i> ARRs – section 15.2 | 11 |
| Open Data | • Statement advising publication of information | ARRs – section 16 | 24 |
| | • Consultancies | ARRs – section 33.1 | https://data.qld.gov.au |
| | • Overseas travel | ARRs – section 33.2 | https://data.qld.gov.au |
| | • Queensland Language Services Policy | ARRs – section 33.3 | https://data.qld.gov.au |
| Financial statements | • Certification of financial statements | FAA – section 62 FPMS – sections 42, 43 and 50 ARRs – section 17.1 | 48 |
| | • Independent Auditor's Report | FAA – section 62 FPMS – section 50 ARRs – section 17.2 | 29,50,51 |

FAA

Financial Accountability Act 2009

FPMS

Financial and Performance Management Standard 2009

ARRs

Annual report requirements for Queensland Government agencies

Committee's Report

Your committee members submit the financial report of the Ipswich Hospital Foundation for the financial year ended 30 June 2019.

Committee Members

The names of the committee members throughout the financial year and at the date of this report are:

| | |
|---------------------------------|------------------------------------|
| N Harding | K Murray (resigned 21/01/2019) |
| P Lane (resigned 30/09/2018) | L McLoughlin (resigned 07/06/2019) |
| R McGregor | A Mullens (resigned 13/05/2019) |
| K Basford | A Spark (appointed 14/12/2018) |
| L Carter (appointed 14/12/2018) | |

Principal Activities

The principal activity of the Foundation during the financial year was providing funding and resources for the support of West Moreton Health.

No significant change in the nature of these activities occurred during the year.

Significant Changes in State of Affairs

No significant changes in the capital or operations of the Foundation occurred during the year except what is disclosed in the Review of Operations.

Operating Results

The surplus/ (deficit) for the year is \$(444,132){2018:\$79,600}.

Review of Operations

A review of the operations of the Foundation for the financial year shows that the Foundation incurred a significant deficit for the financial year largely as a result of an one-off impairment loss of \$78,000 in relation to the discontinuance of the old car park system and the recognition of \$203,801 deferred car park income due to changes in operation policy during the financial year.

After Balance Date Events

No matters or circumstances have arisen since the end of the financial year that significantly affected or may significantly affect the operations of the Foundation, the results of those operations, or the state of affairs of the Foundation in future financial years.

Signed in accordance with a resolution of the Members of the Committee:

.....
✓

Neil Harding - Chairperson

.....
K E Basford

Kaye Basford– Deputy Chairperson

Dated this 5th day of August 2019.

**IPSWICH HOSPITAL FOUNDATION
ABN: 40 137 504 686
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2019**

Ipswich Hospital Foundation

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Ipswich Hospital Foundation

Statement of comprehensive income
For the year ended 30 June 2019

| | | 2019 | 2018 |
|--|-------------|------------------|------------------|
| | Note | \$ | \$ |
| Income from Continuing Operations | | | |
| User charges and fees | 19 | 1,164,661 | 1,470,252 |
| Grants and other contributions | | 292,234 | 372,106 |
| Interest | | 13,619 | 12,069 |
| Other revenue | | 24,076 | 22,043 |
| Total Income from Continuing Operations | | 1,494,590 | 1,876,470 |
| Expenses from Continuing Operations | | | |
| Employee expenses | 2 | 661,012 | 720,286 |
| Supplies and services | 3,19 | 845,462 | 623,684 |
| Grants and subsidies | | 187,906 | 289,441 |
| Depreciation | | 39,286 | 23,783 |
| Impairment losses | | 78,000 | - |
| Other expenses | 4 | 127,056 | 139,676 |
| Total Expenses from Continuing Operations | | 1,938,722 | 1,796,870 |
| Operating Result from Continuing Operations | | (444,132) | 79,600 |
| Other comprehensive income for the year | | - | - |
| TOTAL COMPREHENSIVE INCOME | | (444,132) | 79,600 |

The accompanying notes form part of these financial statements

Page 2

Ipswich Hospital Foundation

**Statement of financial position
As at 30 June 2019**

| | Note | 2019 \$ | Restated* 2018 \$ |
|-------------------------------|------|----------------|-------------------------|
| CURRENT ASSETS | | | |
| Cash and cash equivalents | 5 | 816,520 | 1,341,905 |
| Trade and other receivables | 6 | 6,840 | 17,849 |
| Other assets | 7 | 34,139 | 38,511 |
| TOTAL CURRENT ASSETS | | 857,499 | 1,398,265 |
| NON-CURRENT ASSETS | | | |
| Property, plant and equipment | 8 | 388,053 | 141,936 |
| TOTAL NON-CURRENT ASSETS | | 388,053 | 141,936 |
| TOTAL ASSETS | | 1,245,552 | 1,540,201 |
| CURRENT LIABILITIES | | | |
| Trade and other payables | 9 | 333,704 | 196,308 |
| Provisions | 10 | 33,525 | 24,393 |
| TOTAL CURRENT LIABILITIES | | 367,229 | 220,701 |
| NON CURRENT LIABILITIES | | | |
| Provisions | 10 | 11,875 | 8,920 |
| TOTAL NON CURRENT LIABILITIES | | 11,875 | 8,920 |
| TOTAL LIABILITIES | | 379,104 | 229,621 |
| NET ASSETS | | 866,448 | 1,310,580 |
| EQUITY | | | |
| Retained surplus | | 866,448 | 1,310,580 |
| TOTAL EQUITY | | 866,448 | 1,310,580 |

* Refer to Note 18 for details regarding the restatement of comparatives as a result of the correction of prior period error.

The accompanying notes form part of these financial statements

Ipswich Hospital Foundation

**Statement of changes in equity
For the year ended 30 June 2019**

| | Retained Surplus \$ | Total \$ |
|---|------------------------------------|---------------------|
| Balance at 1 July 2017 | 1,230,980 | 1,230,980 |
| Operating result from continuing operations | 79,600 | 79,600 |
| Balance at 30 June 2018 | 1,310,580 | 1,310,580 |
| Operating result from continuing operations | (444,132) | (444,132) |
| Balance at 30 June 2019 | 866,448 | 866,448 |

The accompanying notes form part of these financial statements

**Ipswich Hospital Foundation
Statement of cash flows
For the year ended 30 June 2019**

| | Note | 2019 | Restated* |
|---|-------------|----------------|------------------|
| | | \$ | 2018 |
| | | \$ | \$ |
| CASH FLOW FROM OPERATING ACTIVITIES | | | |
| Inflows | | | |
| Receipts from car park operations | | 1,181,124 | 1,489,875 |
| Donations and bequests received | | 73,794 | 155,374 |
| Other receipts from operations | | 287,409 | 93,438 |
| Interest received | | 12,744 | 12,069 |
| GST input tax credits from ATO | | 141,839 | 111,049 |
| GST collected from customers | | 168,900 | 181,048 |
| Outflows | | | |
| Payments to supplier and employees | | (1,717,604) | (1,584,211) |
| GST paid to suppliers | | (148,800) | (113,484) |
| GST remitted to ATO | | (161,390) | (174,322) |
| Net cash provided by / (used in) operating activities | 14(b) | (161,984) | 170,836 |
| CASH FLOW FROM INVESTING ACTIVITIES | | | |
| Inflows | | | |
| Proceeds from disposal of assets | | - | - |
| Outflows | | | |
| Payment for property, plant and equipment | | (363,402) | (12,959) |
| Payments for investments | | - | - |
| Net cash provided by / (used in) investing activities | | (363,402) | (12,959) |
| Net increase/(decrease) in cash and cash equivalents | | (525,386) | 157,877 |
| Cash and cash equivalents at the beginning of the financial year | | 1,341,906 | 1,184,029 |
| Cash and cash equivalents at the end of the financial year | 14(a) | 816,520 | 1,341,906 |

* Refer to Note 18 for details regarding the restatement of comparatives as a result of the correction of prior period error.

The accompanying notes form part of these financial statements

Ipswich Hospital Foundation

Notes to the Financial Statements For the year ended 30 June 2019

OBJECTIVES AND PRINCIPAL ACTIVITIES OF THE FOUNDATION

The principle objective of the Ipswich Hospital Foundation is to provide funding and resources for the support of the West Moreton District Health Services. The Foundation also conducts community activities to encourage a healthier lifestyle and a fitter community. Funding of the Foundation is through the operation of car parks and from donations, bequests and gifts from the community and surpluses from activities run for the general health and well-being of the community.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Statement of Compliance

The financial statements are for the entity Ipswich Hospital Foundation as an individual entity, incorporated and domiciled in Australia. Ipswich Hospital Foundation is a body corporate incorporated under the Hospitals Foundations Act 2018 and a charitable organisation registered with the Australian Charities and Not-for-profits Commission.

The Foundation has prepared these financial statements in compliance with the Financial Accountability Act 2009 and the Financial and Performance Management Standard 2009. The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards – Reduced Disclosure Requirements and Interpretations and the requirements of the Australian Charities and Not-for-profits Commission Act 2012 & Australian Charities and Not-for-profits Commission Regulation 2013. The Foundation as a statutory body has also complied with, where relevant, the Queensland Treasury's Minimum Reporting Requirements, and other authoritative announcements.

With respect to compliance with Australian Accounting Standards, the Foundation has applied those requirements applicable to not-for-profit entities, as the Foundation is a not-for-profit entity. The financial statements have been prepared on an accruals basis (except for the statement of cash flows which is prepared on a cash basis).

Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless otherwise stated.

Amounts included in the financial statements are in Australian dollars and are rounded to the nearest dollar.

(a) Income Tax

No provision for income tax has been raised as the Foundation is exempt from income tax under Division 50 of the Income Tax Assessment Act 1997.

(b) Property, Plant and Equipment

Plant and equipment are measured on the cost basis and are therefore carried at cost less accumulated depreciation and any accumulated impairment losses. In the event the carrying amount of plant and equipment is greater than the estimated recoverable amount, the carrying amount is written down immediately to the estimated recoverable amount and impairment losses are recognised in the statement of comprehensive income. A formal assessment of recoverable amount is made when impairment indicators are present (refer to Note 1(c) for details of impairment).

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Foundation and the cost of the item can be measured reliably. All other repairs and maintenance are recognised as expenses in the statement of comprehensive income in the financial period in which they are incurred.

Ipswich Hospital Foundation

**Notes to the Financial Statements
For the year ended 30 June 2019**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(b) Property, Plant and Equipment (Continued)

Depreciation

The depreciable amount of all fixed assets except car park system is depreciated on a diminishing value basis over the asset's useful life to the entity commencing from the time the asset is available for use.

The depreciation rates used for each class of depreciable assets are:

| Class of Fixed Asset | Depreciation Rates | Depreciation Basis |
|-----------------------------------|---------------------------|---------------------------|
| Motor Vehicles | 22.5% | Diminishing Value |
| Computer and Electronic Equipment | 10 - 40% | Diminishing Value |
| Car Park System | 20% | Straight Line |

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at the end of each reporting period.

The Foundation requires all capital purchases costing \$2,000 or more to be recognised as assets.

(c) Impairment of Non-Current Assets

At the end of each reporting period, the Foundation reviews the carrying amounts of its assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in the statement of comprehensive income.

Impairment Loss of Car Park Assets

For the year ended 30 June 2019 an impairment of car parking assets of \$78,000 was recognised as an expense in the statement of comprehensive income due to the old carpark system becoming discontinued upon the commissioning of the new car park system.

Ipswich Hospital Foundation

**Notes to the Financial Statements
For the year ended 30 June 2019**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(d) Leases

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are recognised as expenses on a straight-line basis over the lease term.

(e) Employee Benefits

Short-term employee provisions

Provision is made for the Foundation's obligation for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages and salaries. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

As sick leave is non-vesting, an expense is recognised for this leave as it is taken.

Other long-term employee provisions

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures. Upon the remeasurement of obligations for other long-term employee benefits, the net change in the obligation is recognised in the statement of comprehensive income as a part of employee benefits expense.

The Foundation's obligations for long-term employee benefits are presented as non-current employee provisions in its statement of financial position, except where the Foundation does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**Notes to the Financial Statements
For the year ended 30 June 2019**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(f) Financial Instruments

Initial recognition and measurement

Financial assets and financial liabilities are recognised when the Foundation becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Foundation commits itself to either purchase or sell the asset (ie trade date accounting is adopted).

(g) Cash and Cash Equivalents

Cash and cash equivalents includes cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

(h) Revenue

Grant revenue is recognised in the statement of comprehensive income when the Foundation obtains control of the grant and it is probable that the economic benefits gained from the grant will flow to the Foundation and the amount of the grant can be measured reliably. When grant revenue is received whereby the Foundation incurs an obligation to deliver economic value directly back to the contributor, this is considered as reciprocal transaction and the grant revenue is recognised in the statement of financial position as a liability until the service has been delivered to the contributor, otherwise the grant is recognised as income on receipt.

The Foundation receives non-reciprocal contributions of assets from the government and other parties for zero or a nominal value. These assets are recognised at fair value on the date of acquisition in the statement of financial position, with a corresponding amount of revenue recognised in the statement of comprehensive income.

Donations and bequests are recognised as revenue when received.

Revenue from the rendering of a service including car park revenue is recognised upon the delivery of the service to the customers (which occurs at the point of customer payment upon exiting the car park).

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument. Other revenue is recognised when the right to receive the revenue has been established.

All revenue is stated net of the amount of goods and services tax (GST).

**Notes to the Financial Statements
For the year ended 30 June 2019**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(i) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense. Receivables and payables in the Statement of financial position are shown inclusive of GST.

Cash flows are presented in the statement of cash flows on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

(j) Receivables

Trade debtors are recognised at the nominal amounts due at the time of sale or service delivery. Settlement of these amounts is required within 30 days from invoice date. The collectability of receivables is assessed periodically with provision being made for impairment. All known bad debts were written-off as at 30 June.

(k) Payables

Trade creditors are recognised upon receipt of the goods or services and are measured at the agreed purchase/contract price, gross of applicable trade and other discounts. Amounts owing are unsecured and are generally settled on 30 day terms.

Income in Advance – Car Park Customer Holding Account Balances

The Committee has decided to adopt for the year ended 30 June 2019 the accounting policy of recognizing as income in advance in the current liabilities the amounts in relation to the balances available in the car park customer holding accounts. The decision is made based on the fact that the Foundation increased during the 2019 financial year the compulsory top-up limit of customer accounts from \$10 to \$25 as part of its broad review of the car park service conditions and terms.

Consequently, the credits owed on the customer holding accounts are expected to become such a material amount as at 30 June 2019 that the accounting policy of deferring them as income in advance is considered by the Committee as necessary for providing reliable and more relevant financial information in the financial statements. Amounts totaling \$203,801 are recognised as income in advance as a result of this change.

The Committee has also determined that no retrospective restatements in prior year financial figures are required on the basis that the condition underlying the application of the new accounting policy, being the balances owed on customer holding accounts, was immaterial prior to the 2019 financial year.

(l) Provisions

Provisions are recognised when the Foundation has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period.

(m) Issuance of Financial Statement

The financial statements are authorised for issue by the Board at the date of signing the Management Certificate by the Chairperson and Deputy Chairperson.

**Notes to the Financial Statements
For the year ended 30 June 2019**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(n) Comparative Figures

Where required by Accounting Standards, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

Comparative information reflects the audited 2017-18 financial statements except where restated prior period error detailed at Note 18.

(o) Accounting Estimates and Judgements

The Committee Members evaluate estimates and judgements incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the Foundation.

Key judgements

(i) Employee benefits

For the purpose of measurement, AASB 119: *Employee Benefits* (September 2011) defines obligations for short-term employee benefits as obligations expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related services. The Foundation expects most employees will take their annual leave entitlements within 24 months of the reporting period in which they were earned, but this will not have a material impact on the amounts recognised in respect of obligations for employees' leave entitlements.

| NOTE 2: EMPLOYEE EXPENSES | 2019 | 2018 |
|--|----------------|----------------|
| | \$ | \$ |
| Employee Benefits | | |
| Wages and salaries | 600,519 | 667,029 |
| Employee superannuation contribution | 54,343 | 46,530 |
| Employee Related Expenses | | |
| Worker's compensation premium | 6,150 | 6,727 |
| Total Employee Expenses | <u>661,012</u> | <u>720,286</u> |
| Number of employees at year end(full time equivalent) | <u>8.5</u> | <u>9.5</u> |

Key Management Personnel and Remuneration

Key management personnel include those positions that had authority and responsibility for planning, directing and controlling the activities of the Foundation. The remuneration and other terms of employment for key executive management personnel are specified in employment contracts. The contracts provide for the provision of short term employee benefits, post-employment benefits and other benefits

**Notes to the Financial Statements
For the year ended 30 June 2019**

The Chief Executive Officer (CEO), appointed on 18 April 2017, resigned in April 2019. A new CEO was appointed in June 2019 and commenced responsibilities on 15 July 2019. The position of CEO is responsible for the efficient, effective and economic administration of the Foundation. The remuneration details of the CEO are provided below:

| | 2019 \$ | 2018 \$ |
|------------------------------|----------------|----------------|
| Short term employee benefits | 104,580 | 118,126 |
| Superannuation benefits | 8,970 | 10,130 |
| | <u>113,550</u> | <u>128,256</u> |

| | 2019 \$ | 2018 \$ |
|--------------------------------------|----------------|----------------|
| NOTE 3: SUPPLIES AND SERVICES | | |
| Advertising and marketing | 23,443 | 21,218 |
| Events and fundraising | 102,402 | 92,288 |
| Car park operating expenses | 719,617 | 510,178 |
| | <u>845,462</u> | <u>623,684</u> |

| | 2019 \$ | 2018 \$ |
|---|----------------|----------------|
| NOTE 4: OTHER EXPENSES | | |
| Auditor remuneration | 10,000 | 6,000 |
| Office rent | 36,000 | 36,000 |
| Other office administration and operation costs | 81,056 | 97,676 |
| | <u>127,056</u> | <u>139,676</u> |

| | 2019 \$ | 2018 \$ |
|---|----------------|------------------|
| NOTE 5: CASH AND CASH EQUIVALENTS | | |
| Cash on hand | 4,150 | 2,460 |
| Cash at bank | 134,646 | 543,217 |
| Queensland Treasury Corporation cash fund | 63,685 | 120,102 |
| CBA growth fund | 742,000 | 822,000 |
| Less: funds held on trust | (127,961) | (145,874) |
| | <u>816,520</u> | <u>1,341,905</u> |

| | 2019 \$ | 2018 \$ |
|--|--------------|---------------|
| NOTE 6: TRADE AND OTHER RECEIVABLES | | |
| <u>Current</u> | | |
| Trade receivables | 6,840 | 17,849 |
| | <u>6,840</u> | <u>17,849</u> |

The current trade receivables with an overdue period over 30 days are \$80 (2018:\$548). This amount overdue is not a material exposure and collection is via monthly collection procedures.

| | 2019 \$ | 2018 \$ |
|-----------------------------|---------------|---------------|
| NOTE 7: OTHER ASSETS | | |
| <u>Current</u> | | |
| Prepayments | 10,370 | 10,006 |
| Deposits | 23,769 | 28,505 |
| | <u>34,139</u> | <u>38,511</u> |

Ipswich Hospital Foundation

Notes to the Financial Statements
For the year ended 30 June 2019

| | 2019 \$ | 2018 \$ |
|---|----------------|----------------|
| NOTE 8: PROPERTY PLANT AND EQUIPMENT | | |
| <u>Plant and equipment</u> | | |
| Motor vehicles - at cost | 45,173 | 45,173 |
| Accumulated depreciation | (34,573) | (31,496) |
| | <u>10,600</u> | <u>13,677</u> |
| Other plant and equipment - at cost | 418,450 | 408,729 |
| Accumulated depreciation | (213,322) | (199,788) |
| Accumulated impairment | (158,682) | (80,682) |
| | <u>46,446</u> | <u>128,259</u> |
| Car park system - at cost | 353,681 | - |
| Accumulated depreciation | (22,674) | - |
| | <u>331,007</u> | <u>-</u> |
| Total property, plant and equipment | <u>388,053</u> | <u>141,936</u> |

| 2019 | Balance at beginning of the year \$ | Additions/ Revaluation \$ | Disposal \$ | Impairment Expense \$ | Depreciation Expense \$ | Carrying amount at year end \$ |
|-------------------------|-------------------------------------|---------------------------|-------------|-----------------------|-------------------------|--------------------------------|
| Motor vehicles | 13,677 | - | - | - | (3,077) | 10,600 |
| Other plant & equipment | 128,259 | 9,721 | - | (78,000) | (13,534) | 46,446 |
| Car park system | - | 353,681 | - | - | (22,674) | 331,007 |
| Total | 141,936 | 363,402 | - | (78,000) | (39,285) | 388,053 |
| 2018 | Balance at beginning of the year \$ | Additions/ Revaluation \$ | Disposal \$ | Impairment Expense \$ | Depreciation Expense \$ | Carrying amount at year end \$ |
| Motor vehicles | 17,647 | - | - | - | (3,970) | 13,677 |
| Other plant & equipment | 135,113 | 12,959 | - | - | (19,813) | 128,259 |
| Total | 152,760 | 12,959 | - | - | (23,783) | 141,936 |

**Ipswich Hospital Foundation
Notes to the Financial Statements
For the year ended 30 June 2019**

**NOTE 9 : TRADE AND OTHER
PAYABLES**

| | 2019 | 2018 |
|-------------------------------|----------------|----------------|
| | \$ | \$ |
| <u>Unsecured liabilities</u> | | |
| Trade payables | 3,114 | 59,371 |
| Income in advance | 230,612 | 38,050 |
| Employee benefits | 19,498 | 26,690 |
| Sundry creditors and accruals | 75,605 | 67,870 |
| GST payable | 4,875 | 4,327 |
| | <u>333,704</u> | <u>196,308</u> |

NOTE 10: PROVISIONS

| | | |
|--|---------------|---------------|
| Balance at 1 July | 33,313 | 25,822 |
| Additional provisions raised during the year | 12,087 | 7,491 |
| Amounts used | <u>-</u> | <u>-</u> |
| Balance at 30 June | <u>45,400</u> | <u>33,313</u> |

Analysis of provisions

| | | |
|--------------------------|---------------|---------------|
| Current - provisions | 33,525 | 24,393 |
| Non-current - provisions | 11,875 | 8,920 |
| | <u>45,400</u> | <u>33,313</u> |

NOTE 11: RETAINED SURPLUS - ENDOWMENT FUND

The Association of Relatives and Friends of Mentally Ill, Sunshine Coast Inc (ARAFMI) have donated funds to the Foundation. 80% of the interest earned on these funds is to be used for a PhD Scholarship with the Foundation contributing any shortfall. The remaining 20% of the interest earned is added to the fund each year. The fund may not be used for any other purpose. The changes in the Endowment Funds are summarised as follows::

| | 2019 | 2018 |
|------------------------------|-----------------|----------------|
| | \$ | \$ |
| Balance at 1 July | 282,386 | 280,786 |
| Amount added during the year | 875 | 1,600 |
| Amounts paid during the year | <u>(24,709)</u> | <u>-</u> |
| Balance at 30 June | <u>258,552</u> | <u>282,386</u> |

NOTE 12: CONTINGENT LIABILITIES

There are no known contingent liabilities and/or assets against the Foundation that have not been disclosed elsewhere throughout this report.

Ipswich Hospital Foundation

Notes to the Financial Statements For the year ended 30 June 2019

NOTE 13: REMUNERATION OF COMMITTEE MEMBERS

The members of the Committee of the Ipswich Hospital Foundation at any time during or since the end of the financial year are as follows:

N Harding, P Lane; K Murray; R McGregor; L McLoughlin; A Mullens; K Basford; A Spark; L Carter

The Foundation Members have not directly or indirectly received or are due to receive remuneration from the Foundation or any related party in connection with the management of the Foundation. In particular, no Foundation Members have derived any benefits, directly or indirectly from the West Moreton Hospital & Health Service (WMHHS), which has been receiving funding from the Foundation, nor has Harding Martin Chartered Accountants, of which N Harding is a director, derived any benefits, directly or indirectly from the Foundation for its volunteer financial & accounting services.

NOTE 14: CASH FLOW INFORMATION

| | 2019 | 2018 |
|---|------------------|------------------|
| (a) Reconciliation of cash | \$ | \$ |
| Cash on hand | 4,150 | 2,460 |
| Cash at bank | 134,646 | 543,217 |
| Queensland Treasury Corporation cash fund | 63,685 | 120,102 |
| Heritage term deposit | 742,000 | 822,000 |
| Less: money held in trust | (127,961) | (145,874) |
| | <u>816,520</u> | <u>1,341,905</u> |
| (b) Reconciliation of cash flow operations with surpluses | | |
| Surplus | (444,132) | 79,600 |
| Non cash flows in profit from ordinary activities | | |
| Depreciation | 39,285 | 23,783 |
| Impairment | 78,000 | - |
| Loss/profit on asset disposal | - | - |
| Changes in assets and liabilities | | |
| (Increase)/decrease in trade and other receivables | 11,009 | 8,091 |
| (Increase)/decrease in other assets | 4,372 | 6,446 |
| Increase/(decrease) in trade and other payables | 144,587 | 36,391 |
| Increase/(decrease) in provisions | 4,895 | 16,525 |
| | <u>(161,984)</u> | <u>170,836</u> |

**Ipswich Hospital Foundation
Notes to the Financial Statements
For the year ended 30 June 2019**

NOTE 15: FINANCIAL INSTRUMENTS

(a) Categorisation of Financial Instruments

The Foundation has the following categories of financial assets and financial liabilities:

| | Note | 2019 \$ | 2018 \$ |
|---------------------------------------|------|----------------|------------------|
| Financial Assets | | | |
| Cash and Cash Equivalents | 5 | 816,520 | 1,341,905 |
| Receivables | 6 | 6,840 | 17,849 |
| | | <u>823,360</u> | <u>1,359,754</u> |
| Financial Liabilities | | | |
| Payables(excluding employee benefits) | 9 | 314,206 | 169,618 |
| | | <u>314,206</u> | <u>169,618</u> |

NOTE 16: LEASE COMMITMENTS

Operating Lease Commitments

Non-cancellable operating leases contracted for but not recognised in the financial statements.

| | 2019 \$ | 2018 \$ |
|---|--------------|---------------|
| Payable – minimum lease payments | | |
| - not later than 12 months | 6,000 | 36,000 |
| - later than 12 months but not later than 5 years | - | 6,000 |
| - greater than 5 years | - | - |
| | <u>6,000</u> | <u>42,000</u> |

The lease over the office is a non-cancellable operating lease contracted for but not recognised in the financial statements with a term of 3 years, commencing from 1 September 2016 to 31 August 2019.

NOTE 17: TRUST TRANSACTIONS AND BALANCES

The Foundation acts a trustee for and manages a number of trusts for established by benefactors to further community health objectives. As the Foundation only performs a custodian role in respect of these transactions and balances, they are not recognised in the financial statements of the Foundation, but are disclosed in the notes for the information of users.

| Trust revenue and expenses | 2019 \$ | 2018 \$ |
|----------------------------|------------|------------|
| Revenue | 93,218 | 96,977 |
| Expenses | 111,132 | 225,703 |
| Trust assets | | |
| Cash and cash equivalents | 127,961 | 145,874 |

Ipswich Hospital Foundation

Notes to the Financial Statements For the year ended 30 June 2019

NOTE 18: CORRECTION OF ERROR

In preparation of the 2018-19 financial statements, the Foundation reassessed the nature of money held on behalf of other organisations in the 2017-18 and 2016-17 financial statements. This money is not part of the Foundation's ordinary operation and therefore is now disclosed as money held in trust.

Comparative numbers reported in the 2017-18 statement of financial position, and at the beginning of the comparative financial year(1 July 2017) have been restated to correct these errors. The line items affected are as follows:

Financial statement line items affected

| | 2017 - 2018 | | |
|--|--------------------------------------|---------------------------|--|
| | Published financial statements \$ | Correction of error \$ | Restated actuals at 01 July 2018 \$ |
| Statement of financial position | | | |
| Cash and cash equivalents | 1,487,779 | (145,874) | 1,341,905 |
| Total current assets | 1,544,139 | (145,874) | 1,398,265 |
| Total assets | 1,686,075 | (145,874) | 1,540,201 |
| Trade and other payables | 342,182 | (145,874) | 196,308 |
| Total current liabilities | 366,575 | (145,874) | 220,701 |
| Total liabilities | 375,495 | (145,874) | 229,621 |
| Statement of cash flows | | | |
| Net cash provided by/(used in) operating activities | 42,109 | 128,727 | 170,836 |
| Net increase/(decrease) in cash and cash equivalent | 29,150 | 128,727 | 157,877 |
| Cash and cash equivalents at the beginning of the financial year | 1,458,629 | (274,600) | 1,184,029 |
| Cash and cash equivalents at the end of the financial year | 1,487,779 | (145,873) | 1,341,906 |
| 2016 - 2017 | | | |
| | Published financial statements \$ | Correction of error \$ | Restated actuals at 01 July 2017 \$ |
| Statement of financial position | | | |
| Cash and cash equivalents | 1,458,629 | (274,600) | 1,184,029 |
| Total current assets | 1,529,526 | (274,600) | 1,254,926 |
| Total assets | 1,682,286 | (274,600) | 1,407,686 |
| Trade and other payables | 425,484 | (274,600) | 150,884 |
| Total current liabilities | 445,603 | (274,600) | 171,003 |
| Total liabilities | 451,306 | (274,600) | 176,706 |
| Statement of cash flows | | | |
| Net cash provided by/(used in) operating activities | 10,823 | 4,459 | 15,282 |
| Net increase/(decrease) in cash and cash equivalent | 20,816 | 4,459 | 25,275 |
| Cash and cash equivalents at the beginning of the financial year | 1,437,813 | (279,059) | 1,158,754 |
| Cash and cash equivalents at the end of the financial year | 1,458,629 | (274,600) | 1,184,029 |

Ipswich Hospital Foundation

**Notes to the Financial Statements
For the year ended 30 June 2019**

NOTE 19: MOVEMENT IN INCOME & EXPENSES

The decrease of income in comparison with the 2018 financial year is largely due to the impact from the previous car park system failing and the new car park implementation. The previous car park system was not capturing all car parking movements which resulted in significant revenue losses. During this implementation of the new car park system there were also revenue losses, as the new system was being implemented. At the end of the financial year the new car park system was on track to bring car park income to a normal level.

The significant rise in car park operating expenses for the 2019 financial year is largely attributed to the transition of the car park system, which saw large increases in expenses relating to signage & printing, transition costs such as temporary staffing, IT infrastructure, redundancy for communication links.

NOTE 20: EVENTS AFTER THE REPORTING PERIOD

There have been no events after the reporting period that would materially influence the financial position, performance or stability of the Foundation.

NOTE 21: ORGANISATION DETAILS

The principal place of business is:

Ipswich Hospital Foundation
PO Box 878
Shop 3, 1 Bell Street
IPSWICH QLD 4305

Ipswich Hospital Foundation

Certificate of Ipswich Hospital Foundation

These general purpose financial statements have been prepared pursuant to s.62(1) of the Financial Accountability Act 2009 (the Act), section 43 of the Financial and Performance Management Standard 2009 and other prescribed requirements including the Australian Charities and Not-for-profits Commission Act 2012 & Australian Charities and Not-for-profits Commission Regulations 2013. In accordance with s.62(1)(b) of the Act we certify that in our opinion:

- a) the prescribed requirements for establishing and keeping the accounts have been complied with in all material respects; and
- b) the statements have been drawn up to present a true and fair view, in accordance with prescribed accounting standards, of the transactions of the Foundation for the financial year ended 30 June 2019 and of the financial position of the Foundation at the end of that year; and
- c) the financial statements and notes satisfy the requirements of the Australian Charities and Not-for-profits Commission Act 2012 signed in accordance with subsection 60.15 of the Australian Charities and Not-for-profits Regulation 2013.

We acknowledge responsibility under s.8 and s.15 of the Financial and Performance Management Standard 2009 for the establishment and maintenance, in all material respects, of an appropriate and effective system of internal controls and risk management processes with respect to financial reporting throughout the reporting period.



Neil Harding CA - Chairperson



Kaye Basford – Deputy Chairperson

Dated this 5th day of August, 2019

INDEPENDENT AUDITOR'S REPORT

To the Board of Ipswich Hospital Foundation

Report on the audit of the financial report

Opinion

I have audited the accompanying financial report of Ipswich Hospital Foundation.

In my opinion, the financial report:

- a) gives a true and fair view of the entity's financial position as at 30 June 2019, and its financial performance and cash flows for the year then ended
- b) complies with the *Financial Accountability Act 2009*, the Financial and Performance Management Standard 2009, the *Australian Charities and Not-for-profits Commission Act 2012*, the Australian Charities and Not-for-profits Commission Regulation 2013 and Australian Accounting Standards - Reduced Disclosure Requirements.

The financial report comprises the statement of financial position as at 30 June 2019, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes to the financial statements including summaries of significant accounting policies and other explanatory information, and the management certificate.

Basis for opinion

I conducted my audit in accordance with the *Auditor-General of Queensland Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report.

I am independent of the entity in accordance with the auditor independence requirements of the *Australian Charities and Not-for-profits Commission Act 2012* and with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General of Queensland Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other information

Other information comprises the information included in the Mackay Hospital Foundation annual report for the year ended 30 June 2019 but does not include the financial report and my auditor's report thereon.

The Board is responsible for the other information.

My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact.

I have nothing to report in this regard.

Other matter

The financial report for the Ipswich Hospital Foundation for the year ended 30 June 2018 was audited by another auditor who expressed an unmodified opinion on that financial report on 29 August 2018.

As part of our audit of the 2019 financial report, we also audited the adjustments described in Note 18 that were applied to amend the 2018 financial report. In our opinion, such adjustments are appropriate and have been properly applied. We were not engaged to audit, review, or apply any procedures to the 2018 financial report of the entity other than with respect to the adjustments and, accordingly, we do not express an opinion or any other form of assurance on the 2018 financial report taken as a whole.

Responsibilities of the Board for the financial report

The Board is responsible for the preparation of the financial report that gives a true and fair view in accordance with the *Financial Accountability Act 2009*, the Financial and Performance Management Standard 2009, the *Australian Charities and Not-for-profits Commission Act 2012*, the Australian Charities and Not-for-profits Commission Regulation 2013 and Australian Accounting Standards – Reduced Disclosure Requirements, and for such internal control as the Board determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

The Board is also responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless it is intended to abolish the entity or to otherwise cease operations.

Auditor's responsibilities for the audit of the financial report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards – Reduced Disclosure Requirements, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for expressing an opinion on the effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the entity.
- Conclude on the appropriateness of the entity's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. I base my conclusions on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Report on other legal and regulatory requirements

In accordance with s.40 of the *Auditor-General Act 2009*, for the year ended 30 June 2019:

- a) I received all the information and explanations I required.
- b) In my opinion, the prescribed requirements in relation to the establishment and keeping of accounts were complied with in all material respects.



Carolyn Dougherty
as delegate of the Auditor-General

9 August 2019

Queensland Audit Office
Brisbane